

Data Protection Policy Statement for Members

Poynton U3A endeavours through the following means to comply with the 1998 Data Protection Act with regard to personal information which it holds.

It is a requirement of our Constitution that members of Poynton U3A should notify us of any changes in their personal details so that correct records are held. Your details are accessible on a “need to know” basis only by a very limited number of individuals. The details which you provide will be used by these individuals solely for the purposes of correspondence/contact between Poynton U3A and you. They will not be provided to a third party **unless** you give specific authority for this to happen (for example, in the case of members wishing to receive the *Third Age Matters* journal). If you resign your membership or cease to re-register in a subsequent year, your complete membership record will be deleted.